



# Brandi Renee' Mays

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## Profile

I've had a variety of jobs from being a student assistant, to food industry and childcare. I have a degree in Graphic Design but other careers interest me as well. I like to take on new challenges and learn new skills. My goal is to be the best at what I am currently doing. My employers can always count on me to be a hard worker, focused, and determined in anything asked of me. I can easily multitask and resolve any situations that may arise. I'm a fast learner and professional.

## Experience

### **TEACHER, UNIQUE INDIVIDUALS; AMARILLO, TX – MAY 2013-MARCH 2015**

Experience in feeding meals to children, cleaning them, changing diapers, instruction, teaching, lesson plans, discipline, coming up with activities.

### **CASHIER, OFFICE MAX; AMARILLO, TX – MAY 2014- JULY 2014**

Experience in checking, cashiering, giving back change, customer service, answering phones, transferring calls, stocking, sacking, facing, cleaning, opening and closing.

### **TEACHER, CASP; CANYON, TX – 2012-2013**

Experience in watching large quantities of kids at one time, discipline, arts and crafts, providing snacks, sanitary practices, and staying active.

### **SERVER, PIZZA HUT; CLARENDON, TX – 2012**

Experience in customer service, dealing with money, cashier, serving, bussing tables, prepping food, opening/closing restaurant, cleaning, doing duties in a timely manner.

### **HOUSEKEEPER, BEST WESTERN; CLARENDON, TX – 2012**

Experience in different cleaning duties: vacuuming, dusting, taking out trash, changing bedsheets, etc. Also restocking items within hotel rooms.

### **COOK/SERVER, PICCADILLYS; CLARENDON, TX – 2009-2012**

Experience in customer service, dealing with money, cashier, serving, bussing tables, prepping food, opening/closing restaurant, cleaning, doing duties in a timely manner.

**STUDENT ASSISTANT, UNT OFFICE OF ENROLLMENT MANAGEMENT; DENTON, TX – 2011**

Experience in answering phones, redirecting calls, customer service, answering common questions for students, delivering/pickup mail, time charts, tables, basic computer programs, typing skills, converting speech to text.

**CASHIER, LOWES; CLARENDON, TX – 2008-2009**

Experience in checking, cashiering, giving back change, customer service, stocking, sacking, facing, cleaning, opening/closing.

## Education

**Bachelor of Fine Arts in Graphic Design, 2014**

University of West Texas A & M, Canyon, Texas

**High School Diploma, Salutatorian, 2010**

Clarendon High School, Clarendon Texas

## Skills

Excellent at multitasking and keeping focus. Good at taking leadership in any project. Experience in Windows and Macintosh computers. Overall knowledge of Microsoft programs. Skills in customer service, cooking, cleaning, serving, childcare, typing skills, Photoshop, Illustrator, design.

## References

Terri Luna, former teacher, Clarendon, TX 8065846918

Tara Hogan, former boss, Clarendon, TX 8062050274

Rainey Etchyerson, former boss, Clarendon, TX 8063671217

Carrie Lesley, former boss, Amarillo, TX 8062829043