

Megan Burton

1302 Kimberly Rd | Amarillo, Texas, 79111, United States | (806)290-6330 |
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Professional Experience:

Upsky Photography | Amarillo, Texas

Photographer January 2012 - Present

Take pictures of individuals, families, and small groups, either in studio or on location.

Adjust apertures, shutter speeds, and camera focus based on a combination of factors such as lighting, field depth, subject motion, film type, and film speed.

Use traditional or digital cameras, along with a variety of equipment such as tripods, filters, and flash attachments.

Create artificial light, using flashes and reflectors.

Determine desired images and picture composition, selecting and adjusting subjects, equipment, and lighting to achieve desired effects.

Scan photographs into computers for editing, storage, and electronic transmission.

Test equipment prior to use to ensure that it is in good working order.

BestMed Panhandle | Amarillo, Texas

Pharmacy Technician Trainee October 2013-June 2015

Process new orders, process refills that come from our nursing homes.

Pack prescription medication for patients.

Answer phone calls

Fax forms

Handle any issues that come my way

Fill and put together our emergency kits

We take care of 13 nursing homes

Ashley Gaines | Guymon, Oklahoma

Babysitter March 2012 - June 2012

Maintain a safe play environment.

Dress children and change diapers.
Sanitize toys and play equipment.
Keep records on individual children, including daily observations and information about activities, meals served, and medications administered.

Walgreens | Amarillo, Texas

Cashier/Beauty advisor October 2007 - February 2012

Receive payment by cash, check, credit cards, vouchers, or automatic debits.
Issue receipts, refunds, credits, or change due to customers.
Assist customers by providing information and resolving their complaints.
Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
Greet customers entering establishments.
Answer customers' questions, and provide information on procedures or policies.
Process merchandise returns and exchanges.
Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
Stock shelves, and mark prices on shelves and items.
Request information or assistance using paging systems.
Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
Calculate total payments received during a time period, and reconcile this with total sales.
Assist with duties in other areas of the store, such as monitoring fitting rooms or bagging and carrying out customers' items.

Education:

Highland Park ISD Amarillo Texas United States
High School Diploma, May 2007

Additional Skills:

Typing, people person, planning and organized, communication, problem solving, team player, hard working, cash sales, customer service, work well with others.